

**OAK PARK UNIFIED SCHOOL DISTRICT  
5801 E. CONIFER STREET  
OAK PARK, CALIFORNIA 91377  
(818) 735-3206**

**ADDENDUM BOARD MEETING – AGENDA #884**

DATE: Tuesday, December 10, 2013  
TIME: 6:00 p.m. Open Session  
PLACE: Oak Park High School  
Presentation Room-G9  
899 Kanan Road  
Oak Park, CA 91377

**OPEN SESSION**

**C.3.g. Approve Additional Architectural Services – Gymnasium Boiler System Design Revisions at Oak Park High School**

*Board Policy 3312 requires Board approval for contracts for services*

Date: December 5, 2013

Anthony W. Knight, Ed.D.  
Superintendent and Secretary to the  
Board of Education

**TO: MEMBERS, BOARD OF EDUCATION**  
**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**  
**DATE: DECEMBER 10, 2013**  
**SUBJECT: C.3.g. APPROVE ADDITIONAL ARCHITECTURAL SERVICES – GYMNASIUM BOILER SYSTEM DESIGN REVISIONS AT OAK PARK HIGH SCHOOL**

ACTION

**ISSUE:** Shall the Board of Education approve additional architectural services with KPI Architects for boiler system design revisions on Building A (Gymnasium) at Oak Park High School?

**BACKGROUND:** In 2010, the Board authorized a contract for architectural services with KPI Architects in connection with Measure R projects, including the modernization projects at Oak Park School. District staff, in consultation with the Facility Planning Committee subcommittee and construction manager Balfour Beatty (BBC), is directing KPI in its finalization of plans for the Building A (Gymnasium) modernization project, which is slated for construction in 2014. It has been determined that the existing boiler system serving all of the locker rooms is at the end of its useful life. As this was not included in the original project scope, KPI has been asked to provide a proposal to design a replacement system. The proposal is attached for the Board’s review, with a not-to-exceed cost of \$6,960.00. District staff, BBC, and the Facility Planning Committee, has reviewed the proposal and it is recommended that the Board approve the additional services, to be funded from State Modernization and Measure R Bond funds.

**ALTERNATIVES:**

1. Approve additional architectural services with KPI Architects for boiler system design revisions on Building A (Gymnasium) at Oak Park High School, in an amount not-to-exceed \$6,960.00.
2. Do not approve the additional services.

**RECOMMENDATION:** Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

\_\_\_\_\_  
 Anthony W. Knight, Ed.D.  
 Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



December 3, 2013 Emailed to:

MKlauss@oakparkusd.org

KHenderson@Balfourbeattyus.com

Architecture, Planning, Interior Design  
Aptos CA • Corona CA • Roseville CA • Tulsa OK

December 3, 2013

Mr. Martin Klauss  
c/o Mr. Keith Henderson  
OAK PARK UNIFIED SCHOOL DISTRICT  
5801 East Conifer Street  
Oak Park, California 91377-1072

RE: GYMNASIUM BUILDING A REPLACEMENT OF BOILER  
WITH HOT WATER HEATERS

JOB NO.: 283201

Dear Mr. Klauss:

Per the conversation with Dennis Kuykendall, the District requested a quote for Mechanical/Electrical Engineering Services for Hot Water System replacement at the above referenced site.

KPI will perform these additional tasks for a not-to-exceed amount of \$6,960.00.

We have attached the PBS Engineers portion of additional services for this scope for your reference.

If this agreement meets with your approval, please sign below and return one copy to us.

If you have any questions concerning the above, please do not hesitate to contact me.

Yours very truly,

KPI ARCHITECTS INC.,

Dan Hensiek  
Vice President

DH/sw

AGREED TO AND ACCEPTED THIS \_\_\_\_\_ DAY OF DECEMBER 2013.

OAK PARK UNIFIED SCHOOL DISTRICT

KPI ARCHITECTS INC.

\_\_\_\_\_  
District Authorization

\_\_\_\_\_  
David A. Kindred Sr.

**ADDITIONAL SERVICE AUTHORIZATION**  
(Extra Service Compensation)

<b>Date:</b>	<b>December 2, 2013</b>	<b>PBS No: 2010-012-03</b>
<b>Project Name &amp; Description:</b>	<b>PREPARE NECESSARY DRAWINGS FOR ADDITIONAL</b>	
<b>To:</b>	<b>Danny Hensiek</b>	<b>Mechanical, Electrical and Plumbing Connections to Replace the</b>
	<b>KPI Architects, Inc.</b>	<b>Existing Domestic Water Heating System (Boiler) for</b>
	7050 South Yale	<b>Boys and Girls Locker Room</b>
	Suite 400	<b>Oak Park Unified School District</b>
	Tulsa, Oklahoma 74136	<b>Oak Park High School</b>
		<b>Gymnasium – Building “A”</b>

**Original Contract Date: March 15, 2010**  
(For Mechanical, Electrical and Plumbing Engineering Services)

**SCOPE OF WORK**

The following additional scope of work is proposed based on the e-mail request received from KPI Architects, Inc. on December 2, 2013 and as requested by Oak Park Unified School District.

1. Demo existing boiler, hot water storage tank and piping connection to a certain point inside the mechanical room.
2. Demo existing thermostatic mixing valves serving boy’s, girl’s and coaches’ shower rooms, including piping, circulating pumps and controls.
3. Demo existing hot and cold water piping system limited to mechanical room.
4. Install two storage tank water heaters (one each for boys’ and girls’ locker rooms) with by-pass system with no shut-down in operation in case there is failure on one of the two water heaters, including hot water recirculation system.
5. Redesign and recalculate hot and cold water system based on the current demand including temperature control flow to meet the required temperature.
6. Verify amount of mechanical combustion air required and design existing mechanical system to achieve required amount of combustion air needed.
7. Provide all necessary electrical connections for replacement of storage tank water heaters and hot water recirculation system.

**FEE ARRANGEMENT**

*The following fee is based on information given to PBS Engineers, Inc., as described above.*

**Additional Fixed Fee: Hourly Not-To-Exceed the Amount of \$5,800**  
(Five Thousand Eight Hundred Dollars)

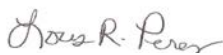
**Mechanical**                       **Electrical**                       **Plumbing**

**Construction Administration**                       **YES**

**We await your authorization prior to proceeding with this work.**

Offered by:

Accepted by:



12/02/2013

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Louis R. Perez, Associate Principal  
PBS Engineers, Inc.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Alex Kindred  
KPI Architects, Inc.